

Tele: 6931

Army Public School  
LBS Marg  
Lucknow-226002

500/10/APS

29 Oct 2024

## TENDER DOCUMENT

### INSTALLATION OF CCTV CAMERA IN SENIOR WING (GROUND FLOOR)

Invitation of Tenders for "INSTALLATION OF CCTV CAMERA IN SENIOR WING (GROUND FLOOR)

1. Army Public School LBS Marg Lucknow invites sealed tender from the experienced contractors for "INSTALLATION OF CCTV CAMERA IN SENIOR WING (GROUND FLOOR)" in sealed envelopes clearly written on top of it.

2. Earnest Money Deposit (EMD):

(a) The Bidder shall furnish EMD of Rs. 10,000/-(Rs. Ten Thousand only) along with the tender in the shape of demand draft/Banker Cheque in favour of **APS LBS Marg Lucknow** payable at Lucknow. EMD shall be returned to the unsuccessful bidders within 10 days of non-acceptance of the Tender. The EMD of the successful bidder shall be retained as a security deposit for the performance of the contract. It will be release after complete of warranty period. The tender not accompanied with requisite amount of EMD shall be rejected. No interest will be paid on EMD amount. The EMD Shall be forfeited if:

(i) The bidder withdraws his bid during the period of bid validity.

(ii) In the case of successful bidder, if he fails to furnish the required Security Deposit within the specified time limit.

(b) The EMD of the successful bidder shall be retained as a security deposit for the performance of the contract. It will be release after complete of warranty period.

(c) The bid shall remain valid for a period of 4 months from the date of receipt of the bid.

3. Site Visit:

The bidder is advised to acquaint himself with the job work, visit the Site & examine site conditions, climatic conditions, labour, power, material availability, transport and communication facilities, environmental regulations, laws and bye- laws of statutory, local bodies and the Govt. of India and collect all information that shall be necessary for preparing the bid and entering into a contract.

The cost of visiting the site and collecting information for the purpose of submission of the bid shall be incurred by the bidder only.

The bidder and any of his personnel or agents will be granted permission by the Employer to enter upon the site for the purpose of such inspection.

4. **Defect Liability Period:** The work/ materials of the contractor shall be under 24 months Defect Liability Period (DLP). Any defect noticed during the defect liability period shall be rectified by the contractor without any cost to APS LBS Marg Lucknow, failing which the Security Deposit of the Contractor shall be forfeited. If the contractor backs out from the work tender, the EMD deposited of the contractor shall be forfeited. The contractor may also be debarred from any future tendering process in the institute for reasons assigned hereinabove.

5. **Submission of Bids:**

(a) The bid envelope must contain the bid in prescribed Performa as per Annexure-I along with an Account Payee Demand Draft for Earnest Money Deposit (EMD) (refundable but non-interest bearing) of Rs.10,000/- (Rupees Ten Thousand Only) favoring APS LBS Marg Lucknow payable at Lucknow with all relevant documents in support of eligibility and experience criteria & Annexure - II List of items for Installation of CCTV Camera in Senior Wing (Ground Floor). The bid shall include all the charges including all taxes etc to complete the work in all respect. APS LBS Marg Lucknow will not accept any claim other than mentioned in the bid.

(b) The bid will be opened at APS LBS Marg, Lucknow, on **16 Nov 2024 by 11:00 am** in the presence of the bidders/ their authorized representatives and committee members who wish to be present.

(c) Any further clarifications can be sought from the School office.

6. **Annual Maintenance Contract** AMC will be contracted at the option of customer All maintenance will be provided on site. The rates of AMC will be finalized after the installation of the system to be applicable after the warranty period. This cost, however will not be included in the total cost of items for CFA sanction. Other terms and conditions governing AMC would be examined and finalized at the time of assigning of AMC. The bidders are also required to give the quotation of AMC.

7. **Terms & Conditions:**

(a) No paper shall be detached from the tender.

(b) If any date mentioned above happens to be a holiday, then the next working day will be the relevant date.

(c) The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender shall be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender shall be liable to be rejected by the APS LBS Marg Lucknow unilaterally without assigning any reason or giving explanation to this effect.

(d) The tender shall be liable to be ignored/rejected if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in or any wrong/false or incorrect information is given or any material thing is concealed or manipulated therein.

(e) The Earnest Money deposited shall be liable to be forfeited if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his tender. If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the EMD shall also be liable to be forfeited by APS LBS Marg Lucknow and APS LBS Marg Lucknow shall be entitled to initiate appropriate legal proceedings against the tenderer for the losses suffered by it as a result of the same.

(f) The all rates/total amount shall include GST (as applicable), cost of labors & material for the works complete in all respects and no extra amount shall be payable on this account.

(g) Water and Electricity shall be provided free of cost at one point for bonafide use only.

(h) The payment shall be made on the submission of bill, as per actual measurements of works and after successful completion of work by the contractor.

(j) Tender of any agency not adhering to the above mentioned terms of the tender shall be rejected out rightly.

(k) L-1 bidder will be informed at the time of opening of the bid.

8. **Selection Criteria:** The work will be awarded to L1 vendor on overall basis of "INSTALLATION OF CCTV CAMERA IN SENIOR WING (GROUND FLOOR)". The determination of lowest bidder will NOT be on individual rates of financial bids. Rather it will be on overall basis. The following documents / information shall be attached along with Technical Bid as follows:-

(a) Copy of Pan Card.

(b) Copy of last two year ITR.

(c) EMD (DEMAND DRAFT).

(d) Experience Certificates/ Works Orders of two years.

(e) All APS LBS Marg documents shall be signed by contractor or partner or proprietor with rubber stamp of contractor/ agency and mobile no.

(f) GST registration certificate of the contractor/ agency / firm.

(g) The tender of any agency without above shall be rejected out rightly.

(h) Work order of similar kind in the last 05 years.

9. **Time of Completion:** The work shall be duly completed within 30 working days from the date of receiving of work order by the agency.

10. **Liquidated Damages/ Penalty for Delay:** If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any) liquidated damages at the rate of 1% per week (07 days) of delay subject to maximum 10% of the total contract value shall be deducted and recovered from the contractor.

11. **Specifications:** The materials supplied and proposed to be used in the work shall be of requisite specifications. Payment will be made after satisfactory completion &

handing over of the entire work and bill submitted by the Contractor. Applicable GST/ TDS etc. shall be deducted from the amount payable to the contractor.

12. **Bill of Quantity:** The quantity of work given in the Bill of Quantities (BOQ) are approximate to give an idea of work. Work shall be carried out as per the given design / specifications and the quantities may vary on higher or lower side. The contractor shall execute the varied quantity of work on the quoted rates. The payment shall be made as per actual measurement of work.

13. **Tools & Tackles:** All tools, tackles such as other equipment as per requirement of work will be arranged by the contractor and their charges will be deemed to be included in the quoted rates, no extra payment shall be made for the same to the Contractor.

14. **Risks:** Contractor shall be solely responsible for safety of his workers, working at site by following all safety norms in the trade. All risks of loss or damage to physical property and of injury and death which arise during and in consequence of the performance of the Contract are the responsibility of the Contractor.

15. **Contract Order/Work order:** APS LBS Marg will notify the successful bidder that his tender has been accepted and it will send a work order to the bidder describing the works to be carried out and the same shall be returned duly acknowledged affirmatively by the bidder as a token of acceptance.

16. Tender shall be accompanied by all the relevant documents covered in the tender.

17. The full & final payment shall be made by APS LBS Marg Lucknow, only after successfully completion of work /items for which the bid is made APS LBS Marg Lucknow. An internal Board will examine the quality check, once they give completion and successful installation report then only money will be released.

18. **Right to accept or reject the Tender:** Competent Authority of APS LBS Marg Lucknow reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Sd/xxxxxx  
(Mrs Sadhana Devi)  
Offg Principal

**ANNEXURE - I**

**To be kept in envelop superscripted as “INSTALLATION OF CCTV CAMERA  
IN SENIOR WING (GROUND FLOOR)”**

1. Name of the Vendor: .....
2. Name of the authorized person :..... (who signs on the tender document)
3. Address of the Vendor : .....
4. Phone No. : .....
5. Mobile No. : .....
6. E mail ID :- : .....
7. A copy of cancelled Cheque : Yes/No

**Document to be submitted**

S.No	PATICULARS	Remark / detail
1	Earnest Money demand draft for Rs.10,000/- separate DD/Banker Cheque	Date:..... Number of DD/Cheque/On line Amt:.....
2	Whether agreed to abide by all the terms & conditions of this tender	Yes/ No
3	PAN number	Copy to be attached with signature of vendor/ contractor
4	Copy of last two years ITR	Signed copy to be attached
5	Delivery & installation/ completion of work (No. of days for completion of work within 30 working days) from date of receiving of work order.	Agreed/ not agreed
6	GST registration certificate	Copy of certificate to be enclosed
7	Vendor should enclose a client list long with clients name, address and phone no. supplied by them during last 2 Yrs.	List to be attached
8	Work order and completion report of similar type (installation of CCTV camera) in the last 05 years	Document with work order and completion report to be attached.

**Name, signature & stamp with date of Bidder**

**LIST OF ITEMS FOR INSTALLATION OF CCTV CAMERA**  
**IN SENIOR WING (GROUND FLOOR)**

<b><u>S No</u></b>	<b><u>Item</u></b>	<b><u>Make/ Model</u></b>	<b><u>A/U</u></b>	<b><u>Qty</u></b>	<b><u>Per Unit Cost (Rs)</u></b>	<b><u>Total Cost (Rs)</u></b>
1	32 Channel NVR, 2 SATA , 4K	Branded	Nos	01		
2	2 mp or above IP camera outdoor Omni Directional Dual lens 50 mt IR	Branded	Nos	01		
3	2 mp or above IP camera dome 20 mt IR	Branded	Nos	01		
4	2 mp or above IP camera bullet 20 mt IR	Branded	Nos	01		
5	8 TB HDD Surveillance	Branded	Nos	01		
6	POE Switch 8 Port (Giga)	Branded	Nos	01		
7	POE Switch 4 Port (Giga)	Branded	Nos	01		
8	2 U Rack for PoE Switch Mounting	Branded	Nos	01		
9	CAT 6 Cable outdoor ( 305 mtr Bundle)	Branded	Nos	01		
10	Wire for Power 90 mt	Branded	Nos	01		
11	Junction Box for Camera mounting	Branded	Nos	01		
12	Rack 17 U network rack with PDU socket, Tray, Cable organiser	Branded	Nos	01		
13	Installation charges of CCTV camera with Electric goods (5 Amp Switch & Socket with gang box, casing capping, RJ 45 Connectors as per site requirement) & removal of old CCTV camera with wires	-	Job done	01		
14	PVC rack with PDU for PoE	Branded	Nos	01		
15	32" LED TV with mounting kit with Installation & connection with NVR	Branded	Nos	01		
<b>TOTAL</b>						
<b>GST @18% (Rs)</b>						
<b>Grand Total (Rs)</b>						