

DRAFT ADVERTISEMENT
TO BE UPLOADED ON SCHOOL WEBSITE

ARMY PUBLIC SCHOOL

LBS MARG.Near Command Hospital, Lucknow Cantt - 226002

ENGLISH MEDIUM SENIOR SECONDARY SCHOOL (Affiliated to CBSE)

Tel-0522-2296931, 7839013026,8755559750 (e-mail: apslbslko@gmail.com)

1. Applications are invited for **ADHOC & CONTRACTUAL** appointments for the following posts:-

	POST	PAY SCALE	ELIGIBILITY
(a)	<u>PGT Adhoc</u> Physics, Chemistry(Part Time)	Rs 27,000	<ul style="list-style-type: none">• Post Graduate in the subject with min 50% marks + B.Ed with min 50% marks. (Candidate must be proficient in spoken English)• CSB Score Card not essential.
(b)	<u>TGT Adhoc</u> English, Hindi, Maths, SSt, Bio, Physics	Rs 25,000	<ul style="list-style-type: none">• Graduate in the subject with min 50 % marks + B.Ed with min 50% marks. (Candidate must be proficient in spoken English)• In case a candidate has not scored 50% marks in graduation but has qualified as a post graduate with the same main subject and scored 50% or more in PG, the candidate shall be valid. (Candidate must be proficient in spoken English)
(c)	<u>PRT Adhoc</u> All subjects, Taekwondo, Dance Teacher	Rs 23,500	<ul style="list-style-type: none">• Graduate (any stream) with min 50% marks + 2 yrs D.EEd/B.Ed with min 50% marks (Candidates must be proficient in spoken English)
(d)	PET(PRT) Adhoc	Rs 23,500	As per CBSE Bye laws .
(e)	Adm Officer Contractual	Consolidated Rs 35,000	<ul style="list-style-type: none">• Graduate from a recognized university. Preference will be given to graduates/post-graduates in Commerce or MBAs.• Age 30-45 at entry stage.• 5 years of experience in administration preferably in an academic institution and ability and willingness for liason work with various Govt/Non Govt organization.• Working knowledge of Computer and Accounts• Understanding of Govt. Rules/Regulations, procurement procedure and legal aspects including labour laws.• Good communication skills in English and Hindi.• Medically fit.• A civilian lady/retired or released woman officer.

(f)	Accountant Contractual	Consolidated Rs 14,300/-	<ul style="list-style-type: none"> • Graduate. Preferably commerce graduate or 15 years service as a clerk. • Basic computer application course of Army/Diploma in Computer applications of not less than one year duration. Knowledge of double entry system of accounting, excel sheet and accounting software. • Minimum 5 years experience as an accounts clerk in Reputed organization.
(g)	Head Clerk Contractual	Consolidated Rs 14,300	<ul style="list-style-type: none"> • ESM clerk category (JCO/OR) upto the age of 55 years. • Medically fit • 5-10 years experience in Office Management, Account handling as Head Clerk with high proficiency in staff duties and drafting experience. • Compute Savy- MS Office, etc • Minimum Graduate in case of Civilian • Should not have any disciplinary case against him in his entire service.
(h)	LDC Contractual	Consolidated Rs 12,600	<ul style="list-style-type: none"> • Graduate or 10 yrs of service as a clerk (for Ex Servicemen) Computer literate. • Typing with minimum speed of 40 wpm. • Knowledge of Computer MS Office (Speed 8000 key depression per hour). • Basic knowledge of Accounting.
(j)	Lab Assistant Contractual	Consolidated Rs 10,300	<ul style="list-style-type: none"> • 10+2 with Science and Computer literate
(k)	Librarian Contractual	9300+Grade Pay 4600/-pm+DA & HRA as applicable	<ul style="list-style-type: none"> • B.Sc (Lib) and Computer literate. OR Graduate with diploma in Library Science from a recognized institute
(l)	IT Supervisor Contractual	9300+Grade Pay 4600/-pm+DA & HRA as applicable	<ul style="list-style-type: none"> • Advance diploma or Diploma in Computing and Hardware with knowledge in at least two of the following:- <ul style="list-style-type: none"> (a) Networking in LAN administration (b) Operating system (c) RDBMS with programming, proficiency in one language
(m)	Computer Lab Technician Contractual	Consolidated Rs 12,975	<ul style="list-style-type: none"> • Minimum 10+2 + one year Diploma in Computer Science. • Knowledge of Hardware Peripheral and Networking.

2. Age – As on 01 Apr 2019

- (a) Fresh Candidates (No Exp) - Below 40 years
- (b) Experienced Candidates - Below 57 years (incl ESM)

(Should have minimum 5 years teaching experience in the last 10 years in the appropriate category.)

3. Interested and eligible candidates may download the application form from our school website www.apslbslko.ac.in and submit the same duly filled (hard copy) alongwith self attested relevant documents (Education Qualification, experience certificate, any other relevant document) and **demand draft of Rs 100/-** (Non refundable) in favour of **'Principal, Army Public School, LBS Marg'** payable at **Lucknow** in the **school office on/by 04 May 2019** (Between 12.00 noon to 02.00pm).

4. **Hard copy of applications are to be submitted alongwith self attested copies of relevant documents in the SCHOOL OFFICE (between 12.00 noon to 2.00 pm). NO APPLICATIONS WILL BE ACCEPTED VIA EMAIL. School reserves the right to reject forms with incomplete documents.**

5. **List of short listed** candidates and the detailed **schedule of interview** will be uploaded on the school website on **14 May 2019**. No Separate call letter/notification will be issued. Interview will be conducted on **22 & 23 May 2019**. Any changes in the date will be intimated immediately through e-mail.

PRINCIPAL